

MINUTES of the meeting of North Leigh Parish Council held in the Memorial Hall Youth Centre on
Thursday 10 November 2011 at 7 pm.

Present: Harry St John (in the Chair), J Crew, D Gough, R Langley, C Frost, G.Feasey, B.Norton

In attendance: Lynda Scott, Clerk to the Council
David Grantham; Thames Water
Stewart Lilly; Land, Planning & Development Consultants

1 **Apologies for absence:** R. Soper and S. Cusick

2 **Declarations of interest:**

John Crew declared an interest in agenda item 11.1, the signing of New Yatt Road.
Barry Norton, expressed a prejudicial interest in item 15 – LDF in his capacity as a District Councillor.

3 **Minutes**

Resolved that the Minutes of the Meeting held on the 13 October, previously circulated, be taken as read and approved as a true and correct record.

4 **Matters Arising None**

5 **Public Session**

Stewart Lilly, acting on behalf of the late Christina Smith and her daughter, Mrs Salter, put forward outline proposals for the restoration of the windmill in North Leigh to a residential dwelling and the development of the land adjoining. Following clarification of the details of the proposals, Members agreed to await the submission of a formal planning application before further discussion.

It was agreed to take item 14 – Water Conservation update, in public session
David Grantham, TW Water Efficiency Manager, outlined the District Metering Area for North Leigh and the issues to be addressed in respect of its non alignment with the core village area previously agreed as the basis for a village water conservation project. Following discussion it was agreed that, with further work, the issues could be overcome and that Geoff Feasey would recruit a project team to develop project plans further. GF to provide regular progress updates to Parish Council.

6 **Thames Valley Police Report**

H St J reported no issues specific to North Leigh.

7 **Planning Decisions**

The Clerk reported the following decisions:

- Windmill Cottage; external alterations and roof replacement: Granted
- 5 Cuckamus Lane; single storey extension: Granted
- Land adjacent to Croft Bungalow: Appeal

8 **Planning Applications & Correspondence**

- Greystones, New Yatt Road.

Carol Frost expressed an interest and left the room.

It was agreed that this application should be considered by the working group. It was also agreed that, as a time saving measure, the Clerk should display plans at PC meetings for prior inspection by members.

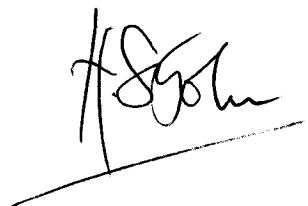
8.1 **Working Group Report;**

The Clerk reported the following planning applications considered by the working group since the last meeting:

- Chilburn, The Green, East End: comments submitted
- 6 Cuckamus Lane: no comments/objections
- Land adjacent to A4095: PC objection and comments submitted
- Wilcote House, Wilcote: no comments/objections



- 9 **Finance**
- 9.1 **Accounts for Payment**
It was resolved that the items set out in the attached list be paid.
- 9.2 **Finance Report:** Bank statements were circulated and a summary report of spend against budget cost centres
- 9.3 **Budget Setting 2012/13**
Members confirmed that this would take place at the next meeting.
- 10 **Open Spaces Reports**
- 10.1 **Reports**
The Clerk reported that RS had submitted reports for the Adventure Playground and the Children's play area and confirmed the replacement of the two toddler swings
- 10.2 **ROSPA report**
Clerk to forward to RS in the first instance.
- 11 **Traffic & Roads Reports and other Highways Matters**
- (i) **Signing of New Yatt Road.**
JC expressed serious concerns about the allegations made regarding his professional conduct by Mrs F Taylor in her email concerning the signing of New Yatt Road.
It was resolved that H.StJ would meet with Mrs Taylor to discuss these issues and report back to the next meeting. **Outstanding**
- 12 **Cemetery/ Churchyard Reports**
- Felling of tree in Churchyard**
The Clerk confirmed that the work had been done.
- Repairs to dry stone wall: three sections**
The clerk reported that she had received a quote for £2260 and was asked to seek further quotations.
- 13 **The future of North Leigh Public Library**
The clerk confirmed that if the PC resolved to contribute toward staffing costs for the Library, this would have no impact in respect of employment contracts which would continue to be held by OCC. Following discussion concerning the legal position of the PC making a contribution toward staff costs under Section 137, it was agreed that the Clerk request a definitive answer from Keith Butler at WODC.
- 14 **Water Conservation Project**
See Minute 5 above.
- 15 **Local Development Framework**
BN reported that the initial public consultation was almost complete and a report would be prepared in January for consideration by WODC Cabinet in February and then by full Council. H.StJ emphasised the need for vigilance re the progress of the North Witney proposals for development which might have a significant traffic impact on the area
- 16 **Localism Bill and the Draft National Planning Policy Framework (NPPF)**
H.StJ confirmed progress with this new legislation and explained that this would provide opportunity for Parish Councils to influence development of their areas through Neighbourhood plans. It was agreed that, when more detailed information becomes available, the PC will convene a meeting to discuss the feasibility of such a plan for North Leigh.
- 17 **Emergency Plan/OCC Snow Guidance for Oxfordshire**
H StJ tabled the suggestions of the working group in respect of dealing with severe winter weather. Following discussion, it was agreed that further work needs to be undertaken before a final village plan can be confirmed. In the meantime, the Clerk will order:
- one bag of salt to be provided by OCC free of charge
 - two bags of salt at £100 per bag
 - Seek written confirmation as to when all the village grit bins will be filled by OCC



18 **Flooding: Mr Cropper, The Willows, East End**
Members noted that the lack of progress on this matter and the Clerk was asked to write to WODC requesting an update.

19 **Consultation** None

20 **Correspondence**

A request for a donation from Oxfordshire Repatriation Memorial Bell Appeal was declined.
OPFA newsletter: noted
Promotional letter from Pellmans Solicitors: noted

21 **Any Other Business (For Mention Only)**

4 GF raised the matter of OCC progress in respect of high speed broad band. The Clerk was asked to contact OCC for an update.

The Clerk reported a complaint from Mrs Doubleday of 7 Ladywell Close concerning a tree growing on the Adventure Playground immediately behind 6 Ladywell Close and taking the light from both houses. HSt J to inspect and report back.

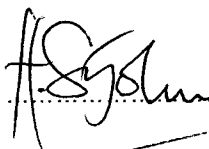
Members discussed a complaint from Tim Bush at the Old School House on Church Road concerning full sized white coaches travelling down Church Road. The Clerk was asked to check with OCC concerning the weight restrictions on Church Road.

22 **Date and time of next meeting:** Thursday 8 December 2011 at 7 pm.
The meeting closed at 10.00 pm.

Accounts for payment: Parish Council meeting 10 November 2011

Cheque no	Description	Supplier	Net	Vat	IPT	Admin Fee	Total
102071	ROSPA report	Playsafety Ltd.	189.00	37.80			226.80
102072	Postage	L. Scott	24.01				24.01
102073	Provision of telephone Services 1 Aug to 13 Nov	L. Scott	38.00				38.00
SO	Clerk's Salary November	Lynda Scott	316.80				316.80
102074	Tree felling in Churchyard	Town&Country Trees Ltd.	250.00	50.00			300.00
102075	Spraying April, June, Sept.	MV Firmin	293.30	58.66			351.96
102076	Poppy Wreath	Mrs R Brock RBL NL Branch	17.00				17.00

Chairman



Date

8/12/2011