

MINUTES of the meeting of North Leigh Parish Council held in the Memorial Hall Youth Centre on Thursday 12 December 2013 at 7.30 pm.

Present: R.Soper (in the chair), B.Norton, D. Gough, H.StJ, I Hogg, C Frost and G. Matthews

In attendance: Lynda Scott, Clerk to the Council.

1 Apologies for absence: S. Cusick and R. Langley

2 Declarations of interest:
None

3 Minutes
Resolved that the Minutes of the Meeting held on 14 November 2013 be approved as a true and correct record.

4 Matters Arising

(i) North Leigh Windmill and land adjoining
No new information

(ii) Broadband Upgrading
GM reported that he is trying to reinvigorate the NewYatt group with a view to conducting a village survey.

(iii) Emergency plan/Grit boxes
Awaiting installation by OCC. Clerk to chase.

(iv) NL Website
No further information

(v) ROSPA 2013 Quotations
IH is awaiting further information from suppliers concerning the resurfacing the Children's Play area.

Members discussed the possibility of securing grant funding for the upgrading of the playground. Clerk to make enquiries with WODC.

Mr R Allsworth has submitted a quotation of £400-£600 to clean and re-stick the floor tiles on the play area. Council agreed to go ahead with the work.

5 Thames Valley Police Report
None received.

6 Planning Decisions: the following decisions have been received:

The Chalet, New Yatt Road; replacement dwelling	Refused
18 Park Road; residential development	Granted

7 Planning Applications & Correspondence:

Thatch Cottage, East End; int/ext alterations to include replacement windows and doors and removal of garage: No comment

Land at Salutation Farm, Barnard Gate/Solar Farm: No comment

7.1 Working Group report

Ingladene, Farm Lane, New Yatt; single storey extension and alterations. No comment

The Old School Hall, Church Road, NL: change of use of agricultural land to form domestic curtilage. Two storey extension and alterations to drive layout. Comments submitted.
75 Park Road; replacement dwelling. Comments/objection submitted

Beeches, Sturt Wood, East End; single storey extension. No comments

The Hollies, New Yatt; single and two storey extensions to allow erection of a garage with room above. No comments

8 Finance

8.1 The following accounts were approved for payment:

Cheque no	Description	Supplier	Net	Vat	IPT	Admin Fee	Total
102243	AP Cleaning November	WODC	99.92	19.98			119.90
102241	Grass cuts Sept	WODC	591.80	118.36			710.16
102242	Grass cuts Oct	WODC	295.90	59.18			355.08
102244	DBS checks	OAYP	20.00				20.00
102245	Postage/Admin exp	L.Scott	27.19				27.19
102246	PAYE December	HMRC	88.10				88.10
102240	Mowing/hedge cutting	NPJ Green	129.00				129.00
102247	Two swing seats	Sutcliffe Play SW	77.00	15.40			92.40
102248	Computer allowance	L.Scott	52.00				52.00
SO	Clerk's salary December	Lynda Scott	352.40				352.40

8.2 Budget for 2014/15

Members discussed spend against cost centres in 2013, projected expenditure to March 2014 and commitments for the forthcoming financial year and confirmed the budget for 2014/15 as £39,385.

The breakdown by cost centre is:

	£
Open spaces	6000
Play areas	6000 (including a reserve of £5000 for resurfacing the Children's play area)
Cemetery and Churchyard	5500
General administration	8800
S 137 payments	350
PWLB	10,600
Youth Centre	1100
West Oxon, CAB	110
Defibrillator	925

NOTE: A decision regarding the Clerk's salary was deferred to the next meeting

8.3 Precept for 2014/15

Members discussed the precept requirement for 2014/15 in light of commitments and in particular, financial support for the Library. It was agreed that an increase in the precept will be necessary but, given that a decision concerning Council tax capping is expected in mid-December, it was agreed to defer a decision until the next meeting. If Parish precepts are capped at 2%, the precept request will be £30,600, if not, members agreed to increase the precept by £5000 to £35,000.

9 Open Spaces

9.1 Reports:

IH reported no problems with the play areas and confirmed that the safety casing on the see saw has been repaired, the swing seats have been fitted and the safety notice on the hoop is in hand
CF reported no issues at Cuckamus Green.

10 Cemetery/ Churchyard Report

H StJ. reported the need to clear some of the excess vegetation and surplus soil from under the boundary hedges at the cemetery and a problem with moles in the churchyard.

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11 Traffic & Roads Reports and other Highways Matters

11.1 Speeding in East End – Community speed watch

The Clerk advised that TV Police have temporarily suspended Community Speed watch schemes pending the outcomes of a legal challenge.

12 Consultation

Consultation documents concerning the Local Plan and Better transport between Witney and Oxford have been sent to members for comment.

13 Correspondence:

None

14 Any Other Business

The Chairman reported that he and other members are to attend a meeting on 18 December to discuss future arrangements for North Leigh library.

GM reported a blocked drain at the curb edge on the road between New Yatt and North Leigh.

Date and time of next meeting: Thursday 9 January 2014 at 7.30 pm.

The meeting closed at 9.00pm.

Chairman

Date