

**MINUTES of the meeting of North Leigh Parish Council held in the Memorial Hall Youth Centre on Thursday 11 July 2013 at 7.30 pm.**

**Present:** R. Soper (in the chair), R. Langley, D Gough, H. St John, I Hogg, C Frost and G. Matthews

**In attendance:** Lynda Scott, Clerk to the Council. Mr John Crew for part of the meeting.

**1 Apologies for absence:** S. Cusick and B Norton

**2 Declarations of interest:**

H. St J and CF declared an interest in item 4 concerning changes to the Trust Deed of the Memorial Hall.

**3 Minutes**

**Resolved** that the Minutes of the Meeting held on 13 June 2013 be approved as a true and correct record.

**4 Matters Arising**

**(i) North Leigh Windmill and land adjoining**

No new information

**(ii) Broadband Upgrading**

GM requested that the Parish Council make a contribution to the cost of printing leaflets for the campaign. This was agreed; GM to provide details of costs.

GM requested that the Campaign group be authorised to use the same internet host as the PC: agreed.

**(iii) Emergency plan/Salt bags**

The Clerk confirmed that OCC would supply and install salt bins for £250 +VAT including a first fill. RL said that the bins could be purchased by the PC for £135 each and the Clerk confirmed that OCC would still provide one fill for each. OCC will need to approve of the locations. Following discussion it was agreed that the working group will determine the number and locations of the bins. Clerk to confirm details with OCC.

**(iv) NL Website**

Mike has asked if Council would allow Memorial Hall information on its web site. This was agreed. Biographies are still outstanding for CF, DG and IH.

**(v) ROSPA actions – replacing bark under the cable runway**

The bark has been ordered and will be dealt with by Bob Allsworth.

**(vi) August Meeting**

Following discussion that Council would recess in August and not hold a meeting.

**(vii) Memorial Hall matters**

The transfer of land from the Memorial Hall to neighbours was agreed in accordance with the drawings attached to these minutes.

The proposed changes to the Memorial Hall Trust Deed outlined on the attached document were accepted without comment or concern subject to appropriate governance and control measures being in place. Clerk to advise the MH Trustees.

**5 Public Session**

Mr John Crew raised his concerns about the traffic priorities through 'the pinch' outside the Masons Arms and asked that the Parish Council approach OCC with a view to changing the priorities. CF confirmed that, when this matter was raised previously by Mr Crew, she had met with OCC Highways Engineers who considered that no changes should be made to the traffic priorities at that

location.

## 7 Thames Valley Police Report

Previously circulated: no issues for North Leigh.

HStJ reported that the chairman of the NAG committee was consulting members to ascertain their local priorities. Members agreed that traffic and speeding were the priorities for North Leigh.

## 8 Planning Decisions: none received

## 9 Planning Applications & Correspondence:

Members discussed the following planning applications:

- Retrospective application for the erection of an agricultural building on land off Fish Hill : HStJ to summarise concerns and send to the Clerk.
  
- Amendment to Parking arrangements at 1 Parkside: no comments or concerns

## 10 Finance

10.1 The following accounts were approved for payment:

Cheque no	Description	Supplier	Net	Vat	IPT	Admin Fee	Total
102206	AP Cleaning June	WODC	99.92	19.98			119.90
102204	Grass cutting April	WODC	591.80	118.36			710.16
102205	Grass cutting May	WODC	602.92	120.58			723.50
102200	PAYE July	HMRC	88.10				88.10
102201	PAYE August	HMRC	88.10				88.10
102202	New cemetery paths	R. Allsworth	3100.00				3100.00
102203	APM room hire	MH Trustees	22.00				22.00
SO	Clerk's salary July	Lynda Scott	352.40				352.40
SO	Clerk's salary August	Lynda Scott	352.40				352.40
102207	Home allowance	Lynda Scott	52.00				52.00
102209	Grass cutting	NPJ Green	258.00				258.00
102208	Postage	Lynda Scott	16.50				16.50

10.2 The spend against budget report was approved

## 11 Open Spaces

### 11.1 Reports:

Two reports received from IH.

IH reported that the grass on the Adventure Playground was very long. Clerk to ask the contractor to cut it. IH also reported that he would like to have the means to take equipment out of use when there were safety issues and Council agreed that he should purchase whatever was needed.

## 12 Cemetery/ Churchyard Report

RL reported that the work at the Cemetery is now complete. He will draw up a map identifying suitable locations for memorial benches.

RS reported the need to complete the task of laying down headstones in the Churchyard.

HStJ reported the on-going problem of plastic waste being deposited in the 'green bins' outside the cemetery and churchyard. It was agreed that grey bins be provided for plastics: CF offered to supply one bin and the Clerk will order a second bin from WODC.

**13 Traffic & Roads Reports and other Highways Matters**  
**13.1 Speeding in East End**

The Chairman reported a letter received from Ms Alison Lovett expressing concern about cars speeding through East End and requesting the re-siting of the 30mph signs to increase their visibility. Following discussion it was agreed that the Chairman would contact Ms Lovett to discuss the matter further and the Clerk was asked to contact OCC regarding the possibility of relocating the signs.

The Chairman raised the subject of Community Speedwatch schemes that operate through local volunteers and, following discussion, agreed to research more information. He agreed to write something for the website and the Nor 'Lye News in an attempt to engage residents in the idea

**14 Consultation:**

An OCC community planning survey concerning local emergency plans. RS will complete the survey on behalf of the Council.

WODC Licensing consultation; RS to respond

**15 Correspondence:** none

**16 Any Other Business**

An overgrown bush outside 15 Common Road is obscuring the view from the corner. Clerk to report to OCC.

**Date and time of next meeting:** Thursday 12 September 2013 at 7.30 pm.

The meeting closed at 9.20pm.

Chairman ..... Date .....