

**MINUTES of the meeting of North Leigh Parish Council held in the Memorial Hall Youth Centre on Thursday 14 November 2013 at 7.30 pm.**

**Present:** R.Soper (in the chair), B.Norton, D. Gough, H.StJ, I Hogg, C Frost and G. Matthews

**In attendance:** Lynda Scott, Clerk to the Council.

**1 Apologies for absence:** S. Cusick and R. Langley

**2 Declarations of interest:**  
None

**3 Minutes**  
**Resolved** that the Minutes of the Meeting held on 10 October 2013 be approved as a true and correct record.

**4 Matters Arising**

**(i) North Leigh Windmill and land adjoining**  
No new information

**(ii) Broadband Upgrading**  
BN reported that WODC will be making a considerable sum of money available to target those areas not covered by OCC's faster broadband plans. The money will be used to improve broadband speeds for as many areas as feasible.

**(iii) Emergency plan/Grit boxes**  
It was resolved to purchase nine new grit bins and locate them as follows:

- Park Road – outside school
- Park Road – by the new bus shelter
- Common Road/Park Road junction
- Common Road/Windmill Road junction
- Common Road/A4095 junction
- Windmill Road/Ladywell Close junction
- East End – junction with Boddington Lane
- Dip in the road at East End
- Access road to the rear entrance of the school where it joins Windmill Road.

**(iv) NL Website**  
No further information

**(v) ROSPA 2013 Quotations**  
IH presented three quotations for resurfacing the Children's Play area. Following discussion IH agreed to obtain more detailed information about costs and materials for discussion at the December budget meeting.  
Council agreed to replace the two broken swing seats at a cost of £70+VAT and delivery. IH to arrange.

**5 Thames Valley Police Report**  
No matters of concern for North Leigh

**6 Planning Decisions: the following decisions have been received:**

- 3 Cuckamus Lane – erection of first floor side extension – granted
- Windy Ridge, East End – alterations/ extension to form new entrance hall, utility room and garage
- 51A Park Road – new roof lights and loft conversion. Erection of garage

## 7 **Planning Applications & Correspondence:**

Elbie House, East End – erection of single storey side/rear extensions – no comments/objection

Perrotts Hill Farm – internal/external alterations to include installation of flue.No comments/objection

### 7.1 **Working Group report**

No applications considered.

## 8 **Finance**

8.1 The following accounts were approved for payment:

<b>Cheque no</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>Vat</b>	<b>IPT</b>	<b>Admin Fee</b>	<b>Total</b>
102230	AP Cleaning October	WODC	99.92	19.98			119.90
102229	Election expenses	WODC	86.03				86.03
102232	Poppy wreath	Royal BL	17.00				17.00
102233	Two years rent arrears land at the school	OCC	50.00				50.00
102234	Rent land at Windmill Rd.	WODC	25.00				25.00
102231	PAYE November	HMRC	88.10				88.10
102235	Mowing/hedge cutting	NPJ Green	250.00				250.00
102236	Play area repairs	R. Allsworth	205.00				205.00
102237	Play area repairs	R. Allsworth	980.00				980.00
102238	Maint. Cuck./WH	D. Green	510.00				510.00
102239	Room Hire July/Sept/Oct/Nov	North Leigh PCC Youth Work	80.00				80.00
SO	Clerk's salary November	Lynda Scott	352.40				352.40

8.2 The spend against budget report was approved

## 9 **Open Spaces**

### 9.1 **Reports:**

Reports received from IH and CF.

IH reported the poor state of repair of the bins on the Adventure Playground and the Clerk was asked to report the matter to WODC.

DG raised the issue of the Windmill Road dog bin that has still not been re-sited by WODC. Clerk to make enquiries.

Following advice from OPFA, it was agreed to arrange DBS checks for IH and DG for their work in the children's play area. The cost will be £10 per person.

It was also agreed to purchase a rubber mallet for testing ironwork on the playground equipment.

CF raised the issue of loose stones on the wall adjoining Cuckamus Green. Noted

## 10 **Cemetery/ Churchyard Report**

No inspection report received from H StJ.

### 10.1 **Annual Review of Cemetery Charges**

It was resolved to leave the cemetery charges unchanged. Clerk to try and find out details of cemetery charges in neighbouring parishes.

**11 Traffic & Roads Reports and other Highways Matters**  
**13.1 Speeding in East End – Community speed watch**

The Chairman confirmed details of the procedures for operating Community Speed watch and has spoken with TV Police who advised that the Parish Council can do this under PC/PCSO supervision; the Council's insurer has confirmed that members would have public liability cover under the Council's policy. It was agreed that the Council should progress matters. The chairman agreed to contact TV Police and make the necessary arrangements to run a speed watch operation in the village between 7 and 8 in the mornings. IH and H.St J volunteered to take part.

**12 Consultation:** none

**13 Correspondence:**  
None

**14 Any Other Business**

H.StJ reported an initiative to remember the First World War in parishes and towns by doing something of benefit to the community. HSt J to find more information.

HSt J reported that many of the road signs in the area were obscured by trees. Clerk to report to OCC.

CF reported that two residents had suggested that a village litter pick be organised. CF to progress.

CF reported residents' complaints regarding a dog running loose at Heathfield Lane. CF to advise residents to report to the Police.

RS reported that WODC were offering to share the cost of installing defibrillators in parishes at a cost of around £1500 (£750 each). To be considered at December budget meeting.

RS reported that he is meeting with James Hazelwood on 25 November to discuss the Library service.

RS reported that he had attended a Community Planning meeting where emergency planning had been discussed and OCC had explained its plans for relocating people in emergency situations.

**Date and time of next meeting:** Thursday 12 December 2013 at 7.30 pm.

The meeting closed at 9.05pm.

Chairman .....

Date .....