

North Leigh Parish Council

Clerk: Allison Leigh, 26 Eaton Village
Eaton, Oxfordshire OX13 5PR
Telephone: 01865 865 876

Date: 4th June 2021

To all members of the Council: You are hereby summoned to attend the **North Leigh Parish Council Meeting** in the North Leigh Youth Centre of the Memorial Hall on Thursday 10th June 2021 at 7:30pm for the purpose of transacting the following business.

Allison Leigh, Parish Clerk

AGENDA

46/21. Apologies for absence

47/21. Minutes of the meeting held 13th May 2021: To sign and approve the minutes of the meetings of the 13th May 2021

48/21. Public Forum

49/21. Declaration of Acceptance: Harry St John to sign the Declaration of Acceptance form due to apologies at the May meeting

50/21. District and County Councillor Reports: To hear reports from District and County Councillors

51/21. Matters arising from the May meeting and not appearing elsewhere on the agenda

52/21: Communication

- **Parish Council flyer/newsletter:** To discuss content for the next issue of the newsletter and any feedback on the first one.
- **Mailchimp:** To discuss any feedback on the blast e-mails to subscribers/any future e-mails
- **Website:** To discuss any items for the website

53/21: Bus Shelters: To have an update on the progress of bus shelters

54/21. Planning Applications: To discuss the following planning applications and determine the Parish Council's responses

<u>Planning number</u>	<u>Address</u>	<u>Proposal</u>	<u>Date received</u>	<u>Date comments due</u>

21/01049/HHD	The Laurels 30A Park Road North Leigh	Apply external render to the property on all elevations	19 th May 2021	
21/01368/S73	6 Cuckamus Lane North Leigh	Non compliance of condition 3 of planning permission 16/02182/HHD to allow cedar timber cladding (part retrospective)	21 st May 2021	
21/01816/LBC	Church Farm Cottage Church Road North Leigh	Replacement of window with new glazed door and internal addition of doorway to connect workshop area to main house	27 th May 2021	
21/01919/HHD	16 Windmill Heights North Leigh	Conversion of garage to form a study	3 rd June 2021	

- **S106 monies:** To review the progress of S106 monies and discuss usage

55/21. Open Spaces Report

- **Playgrounds:**
 - To discuss new playground project and refurbishing of Children's Playground
 - To have a report on the Adventure and Children's Playground
 - Children's Playground Lease: To have an update on the Children's Playground Lease
- **Cuckamus Green report:** To hear the report on Cuckamus Green
- **Grass Cutting:** To review grass cutting and processes of monitoring

56/21. Cemetery/Churchyard

- **Activity:** To hear a report on any activity in the cemetery
- **Regulations:** To review Cemetery Regulations

57/21. Traffic/ Highway matters/Speedwatch: To have an update on traffic/highway matters and Speedwatch

58/21. Finance Report: To review and authorise payments

- **Review Internal Audit Report**
- **Review and sign Annual Governance Statement**
- **Review and sign Accounting Statements**
- **Confirm posting of Notice of Public Rights**
- **Review variances and reserves for audit**
- **Review any other paperwork being sent to the external auditor**

- **Donation Requests:**

- Enrych
- Oxfordshire Association for the Blind

59/21. Correspondence: To review any correspondence

60/21. Matters for report: To raise matters for discussion without decision or items for next meeting.

Date and time of next meeting: Thursday, 8th July 2021 at 7.30pm in the North Leigh Youth Centre of the Memorial Hall.