

MINUTES of the meeting of North Leigh Parish Council held in the Memorial Hall Youth Centre on Thursday 13 September at 7.30 pm.

Present: R. Soper (in the Chair), R Langley, D Gough, I. Hogg, G. Matthews

In attendance: Lynda Scott, Clerk to the Council

1 Apologies for absence: H. St John, B Norton, C. Frost, S Cusick and CC L. Chapman

2 Declarations of interest:

None

3 Minutes

Resolved that the Minutes of the Meeting held on the 12 July be approved as a true and correct record.

4 Matters Arising

(i) Adventure Playground

The Clerk confirmed that WODC Cabinet had refused Council's request for early surrender of the lease on the Adventure Playground and following discussion, it was agreed that the trim trail should be removed in view of its poor condition and the consequent health and safety risks. The Clerk was asked to obtain a quote for the work from R. Allsworth.

(ii) LDF

No further update.

(iii) Localism Act

The Clerk confirmed that Astrid Blackburn, a WODC planner would be attending the November meeting to answer questions about NDPs.

Following his attendance at a recent Planning Presentation, RS provided an overview of the key issues for consideration in deciding on whether or not to progress a Neighbourhood Development Plan for North Leigh. He emphasised that he would require full Council support as a prerequisite to taking this forward and advised that he would circulate full details of the presentation to members before the next meeting when a decision to go ahead, or not, will be taken.

(iv) NL Windmill, Windmill House and land adjoining

No further information

(v) The future of North Leigh Library

No further information

(vi) Broadband Upgrading

No further information.

(vii) Emergency plan

RS reported that the Sub Committee had met and had agreed to adopt and develop the Long Hanborough for comments, amendment and agreement by Council.

(viii) Meetings of other Sub Committees

RS asked that the Council Sub Committees meet on a regular basis. This was agreed,

(ix) PC Letterhead

The Clerk was asked to speak to the designer and request that the graphics of the church and windmill used on the Nor' Lye News, be used on the letter head.

(x) Water Conservation project

Following discussion, and in light of other priorities, Council agreed that it would not be taking on the Water Conservation project

5 Thames Valley Police Report

No local matters to report.

6 Planning Decisions:

- 32 Windmill Road: single storey extension: Granted
- 19 Perrott Close: single storey extension: Granted
- Woodside, Sturt Wood: Inset boxed dormers: Granted
- Walnut Cottage, Church lane: two storey extension: Granted
- Green Close Cottage: Two storey/single storey Extensions: Granted
- 1 Parkside: erection of detached dwelling: Granted
- Land adj to A4095: kennels/Mobile Home: Appeal dismissed

7 Planning Applications & Correspondence:

None.

8 Finance**8.1** The following accounts were approved for payment:

Cheque no	Description	Supplier	Net	Vat	IPT	Admin Fee	Total
102129	PAYE second quarter	HMRC	267.40				267.40
102130	Adventure playground cleaning July	WODC	99.92	19.98			119.90
102131	Adventure playground cleaning August	WODC	99.92	19.98			119.90
102132	Grounds maintenance at Cemetery/churchyard June	WODC	689.47	137.89			827.36
102133	Grounds maintenance at Cemetery/churchyard May	WODC	872.64	174.53			1047.17
102134	Windmill Heights mowing	NPJ Green	215.00				215.00
102135	Adv. Playground mowing July	MV Firmin	360.00	72.00			432.00
102136	Youth Centre room hire April to July	NL PCC	80.00				80.00
102137	Home allowance/computer services	L Scott	52.00				52.00
102138	Postage	L. Scott	10.00				10.00
102139	Reserved signs for Cemetery	Banbury Memorials	500.00	100.00			600.00
102140	Membership	Inst. Of Cemetery and Crem. Mgmt	45.00				45.00
DD	Loan instalment	PWLB	5578.58				5578.58
SO	Clerk's salary Sept	Lynda Scott	358.60				358.60

8.2 Spend against budget report: Approved**8.3 Risk Assessment schedule review**

Reviewed and amended

8.4 Assets Register

Amended by the addition of the new bus shelter and agreed.

9 Open Spaces**9.1 Reports:** Reports received**9.2 Tree survey:** HStJ to review once the trees are in leaf.

9.3 ROSPA inspection

Clerk to arrange

10 Cemetery/ Churchyard Reports

10.1 Cemetery and Churchyard inspection

The Clerk reported two further responses to the notice re unstable headstones in the Nor 'Lye News..

10.2 Notice Board Lock

RL confirmed that the lock had been repaired. Clerk to change contact details on notice board.

10.3 Donation of a Memorial Bench

The Clerk reported a request received from a resident wishing to place a memorial bench in the cemetery. The request was approved but deferred until the new layout of the Cemetery is determined.

10.4 Exclusive Rights reservation markers

RL confirmed receipt of the markers and will place them as he reorganises the layout of the cemetery.

10.5 Cemetery and Churchyard Sub Group

A meeting is to be arranged to discuss the outstanding matter of the insecure headstones.

11 Traffic & Roads Reports and other Highways Matters

11.1 The pinch' – traffic calming measures

Council agreed to accept the advice of OCC and take no further action.

11.2 Village Walk with OCC

Following discussion, Members agreed to put the matter on hold.

11.3 Salt Bins

The Clerk was asked to write to OCC to request that the village salt bins be refilled before the winter.

11.4 Occupation Lane

GM reported a request from Hailey PC for support in its efforts to open Occupation Lane as a right of way. GM to provide further details of what action is required.

11.5 Winter preparations: Salt bags

The Clerk was asked to order one 'free' bag from OCC.

12 Consultation

None

13 Correspondence

None received

14 August meetings

RS suggested that in future, a Parish Council meeting be held in August each year. Following discussion this was agreed.

15 Any Other Business

GM reported that he had arranged a meeting with Paul Duffy to discuss the redesign of the website and will report back to Council at the next meeting.

Date and time of next meeting: Thursday 11 October 2012 at 7.30 pm.

The meeting closed at 9.20 pm.

Chairman

Date