

**MINUTES of the meeting of North Leigh Parish Council held in the Memorial Hall Youth Centre on Thursday 12 September at 7.30 pm.**

**Present:** H. St John (in the chair), D. Gough, B.Norton, S Cusick, I Hogg, C Frost and G.Matthews

**In attendance:** Lynda Scott, Clerk to the Council. Mr Mike Gilbert and Mr H Brett

**1 Apologies for absence:** R. Soper and R.Langley

**2 Declarations of interest:**  
H.St J declared a non-prejudicial interest in the planning application relating to Holbrook Farm.

**3 Chairman for the meeting**  
BN proposed that Harry St John take the chair in the absence of Richard Soper and this was unanimously agreed.

**4 Minutes**  
**Resolved** that the Minutes of the Meeting held on 11 July 2013 be approved as a true and correct record.

**5 Matters Arising**

**(i) North Leigh Windmill and land adjoining**  
No new information

**(ii) Broadband Upgrading**

GM outlined OCC's Broadband programme, confirming that, subject to survey, North Leigh village is included in its plans for improving the county's network to provide faster broadband. Optic fibre will be installed to the cabinets and copper wire from cabinets to individual premises; broadband speed will therefore be determined by an individual's distance from the cabinets. It was noted that East End, New Yatt and Wilcote are not included in the plans and GM reported that the local campaign groups would investigate alternate ways to bring broadband to these outlying areas"

**(iii) Emergency plan/Salt bags**

The working group will determine the number and locations of the bins. Clerk to confirm details with OCC.

**(iv) NL Website**

Biographies are still outstanding for CF, DG and IH.  
It was agreed that Thames Valley Police alerts be put on the website.

**(v) ROSPA actions – replacing bark under the cable runway**

The bark has been ordered and will be dealt with by Bob Allsworth.

**6 Thames Valley Police Report**

Previously circulated. It was noted that there had been a local theft of catalytic converters; no other matters of concern for North Leigh

**7 Risk Assessment and Asset Register review**

It was agreed to amend the Risk Assessment schedule to include monthly inspections of the Cemetery and Churchyard (HSt J) and quarterly inspections of Cuckamus Green (CF).

**8 Planning Decisions: the following decisions have been received:**

Greystones, New Yatt Rd. Erection of a tool shed and sauna and the insertion of a dormer window into the rear roof slope: Granted

29 Park Rd.- erection of a bungalow: Refused  
 1 Parkside, - erection of a detached dwelling, amendments to parking layout: granted  
 Land off Fish Hill – erection of an agricultural building for stables/machinery store: granted

## 9 Planning Applications & Correspondence:

Members discussed the following planning applications. BN left the room.

Holbrook Farm, East End; erection of outbuildings to form foaling stables and staff accommodation  
 Comments submitted including a request that the application go to full committee

51A Park Road; insertion of roof lights, loft conversion and erection of detached garage/study.  
 Comments submitted

Windy Ridge, East End; Alterations and extension to form new entrance hall, utility and double garage. No comments.

3 Cuckamus Lane; erection of first floor side extension; no comments

### 9.1 Working Group report

The following applications have been considered:

Greystones, New Yatt Rd. Erection of a tool shed and sauna and the insertion of a dormer window into the rear roof slope: comments submitted.

4 Parkside– erection of single and two story extension. Comments submitted

1 Chapel Cottages – Alterations and single story extension to reinstate single dwelling. Comments submitted

The Chalet, New Yatt Rd. – erection of a replacement dwelling. Objections submitted

58 Common Rd. – erection of a two story side extension. No comments

## 10 Finance

10.1 The following accounts were approved for payment:

102210	AP Cleaning August	WODC	99.92		119.90
				19.98	
102211	AP Cleaning July	WODC	99.92		119.90
				19.98	
102212	AP grass cutting (2 <sup>nd</sup> )	MV Firmin	360.00		432.00
				72.00	
102213	Ext Audit fee	BDOLLP	200.00		240.00
				40.00	
102214	Replacement donation	CAB	110.00		110.00
102215	Admin exp/postage	L.Scott	37.96		37.96
102216	PAYE September	HMRC	88.10		88.10
102217	Computer services	L.Scott	52.00		52.00
102218	Donation 13/14	CAB	110.00		110.00
DD	Loan repayment	PWLB	5458.56		5458.56
SO	Clerk's salary September	Lynda Scott	352.40		352.40

10.2 The spend against budget report was approved

### 10.3 Annual Return: External Audit Report

The Clerk presented the Council's audited Annual Return which was accepted and approved.

## 11 Open Spaces

### 11.1 Reports:

Reports received from IH.

IH reported that he was still awaiting quotations for a replacement surface for the children's play area.

### 11.2 Annual ROSPA report

Clerk to arrange.

## 12 Cemetery/ Churchyard Report

Members discussed the new layout of the Cemetery and expressed sincere thanks to Richard Langley for the work done. The cemetery looks beautiful.

RL will draw up a map identifying suitable locations for memorial benches. Requests to place memorial benches have been received from Mrs Rosemary Waddington, Mr Fred Willis and Ms Donna Hambridge

H.StJ reported that the long grass in the churchyard needs cutting now that all the meadow flowers have seeded. Clerk to ask WODC to attend to this.

## 13 Traffic & Roads Reports and other Highways Matters

### 13.1 Speeding in East End

The Chairman raised the subject of Community Speedwatch schemes that operate through local volunteers and, following discussion, agreed to research more information. He agreed to write something for the website and the Nor 'Lye News in an attempt to engage residents in the idea. Clerk to check with Council's insurers re public liability cover.

CF reported a break in the road surface of Bridewell Close that has caused a deep gully to appear causing a hazard. Clerk to report to OCC.

## 14 Consultation:

### Bus Services Review:

CF has submitted Council's comments to Tim Darch at OCC re the extension of the No 11 bus route.

## 15 Correspondence:

An email from Mrs Kerpache re the forthcoming Christmas Tree festival being organised by the Church, requesting the donation of a decorated tree from the Parish Council. The Clerk was asked to gather more information about this event.

## 16 Any Other Business

CF raised the issue of the need for the continuation of the cycle lane between the junctions for Common Road and Park Road on the A4095. Clerk to raise the matter with OCC.

DG reported the overgrown bush at the corner house on Common Road/Common Close which is obstructing the pavement. Clerk to write to the house holder.

**Date and time of next meeting:** Thursday 10 October 2013 at 7.30 pm.

The meeting closed at 9.10pm.

Chairman ..... Date .....